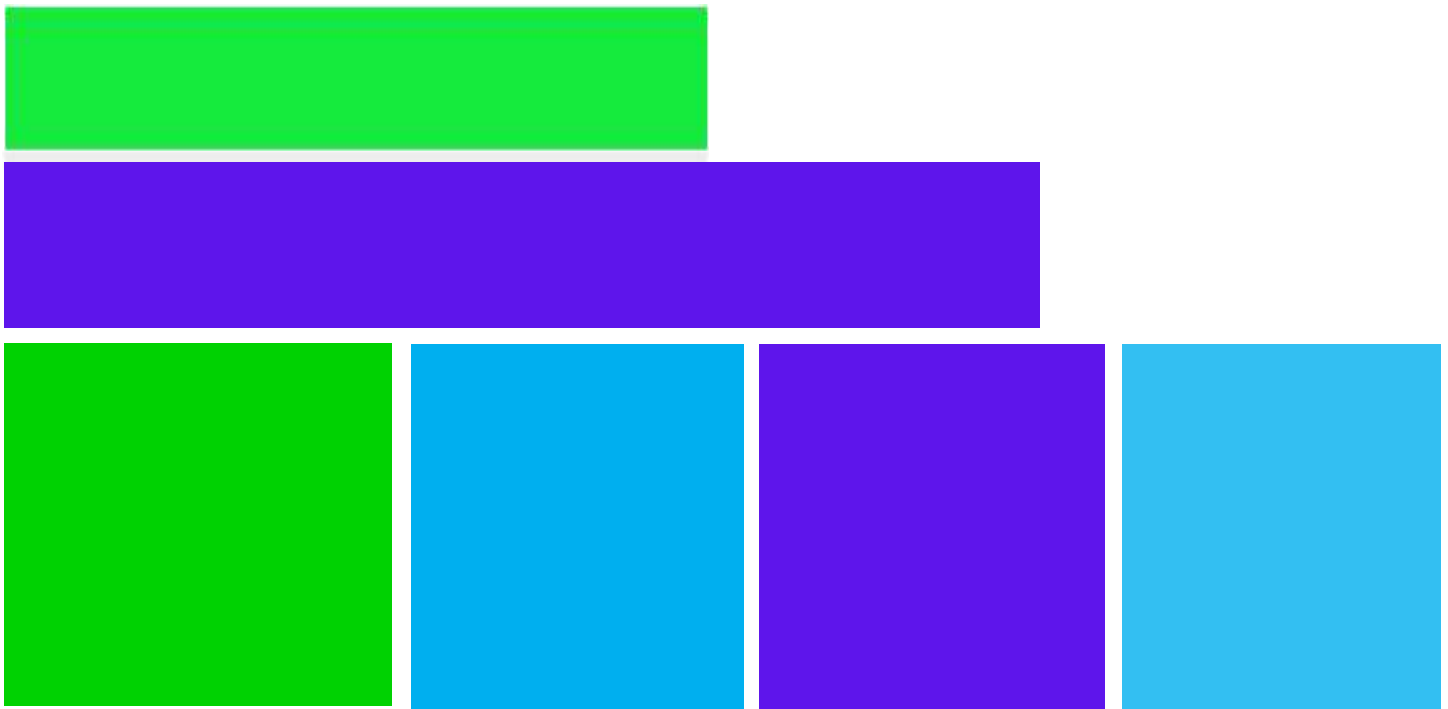


Palm Beach County Office of Equal Business Opportunity



Quarterly Participation Report FY 2024 (Q1)



Our Why · Mission · Vision

OUR WHY

To eliminate the disparity small businesses experience in public and private sector contracting.

MISSION

To foster the inclusion of local S/M/WBEs in the County's procurement process which influences the economic development of the County.

VISION

To be the most valuable resource and leading advocate for S/M/WBEs throughout Palm Beach County.

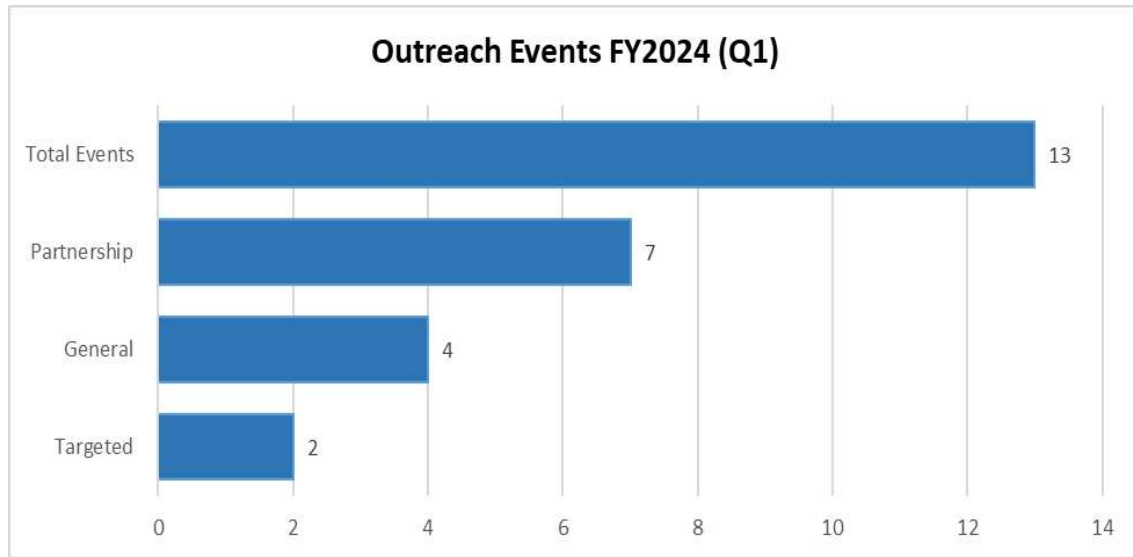
Table of Contents

<u>Outreach Events FY2024 (Q1)</u>	4
<u>Certification</u>	4
<u>Goal Setting</u>	6
<u>Waivers</u>	7
<u>Small/Minority/Women Business Enterprise Utilization</u>	7
<u>Non-Exempt EBO Contract Payments</u>	8
<u>Non-Exempt SBE Contract Payments</u>	9
<u>Non-Exempt SBE & EBO Contract Payments</u>	10
<u>Exempt Contract Payments</u>	11
<u>Exempt and Non-Exempt Contract Payments</u>	12
<u>Participation by Industry FY2024 (Q1)</u>	13
<u>Participation by Departments FY2024 (Q1)</u>	14
<u>Participation by Commission District FY2024 (Q1)</u>	15

Outreach Events FY2024 (Q1)

Outreach is a tool used to generate interest in doing business with Palm Beach County and encourage SMWBEs to become certified vendors. This is done through a number of concerted efforts including but not limited to, workshops, lunch and learns, networking events, and other education and training forums. The highest participation in outreach events during this reporting period were for activities that focused on grant funding, financing, technical assistance, referrals and access to other resources.

Chart 1



Certification

Certification is the process that OEBO uses to determine whether a firm is a bona-fide small, minority and/or women business enterprise. Firms must satisfy the eligibility criteria for certification. Every three years certified businesses are required to submit their most recent tax returns and other supporting documents for the OEBO to determine its continued program eligibility. **Chart 2** below lists SBE firms by certification type.

Chart 2

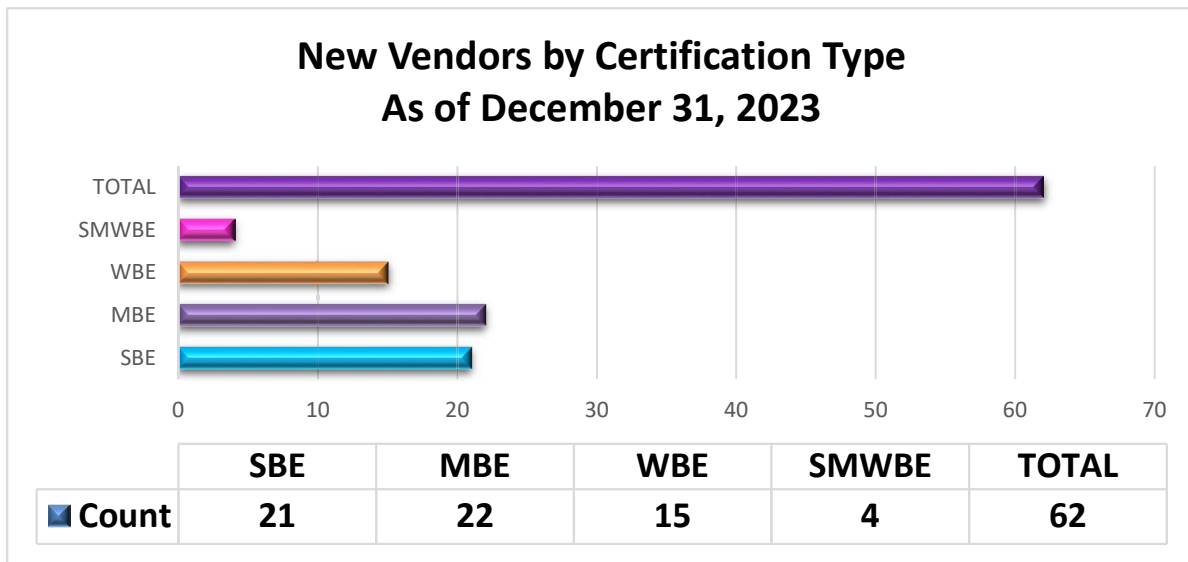


Chart 3 – Certification Summary by Commission District for 1st Quarter FY24

Certified Vendors By Certification Type								
	D1	D2	D3	D4	D5	D6	D7	Total
SBE	7	6	0	2	1	2	3	21
S/MBE	2	6	1	3	0	2	8	22
S/WBE	2	0	0	1	0	1	0	4
S/M/WBE	1	3	3	0	0	0	8	15
Total	12	15	4	6	1	5	19	62
Certified Vendors By Race & Gender								
Asian Female	0	0	0	0	0	0	0	0
Asian Male	0	0	0	0	0	0	1	1
Black Female	0	2	2	0	0	0	7	11
Black Male	2	6	1	1	0	1	4	15
Hispanic Female	1	1	1	0	0	0	1	4
Hispanic Male	0	0	0	2	0	1	3	6
White Female	2	0	0	1	0	1	0	4
White Male	7	6	0	2	1	2	3	21
Nat. Am Female	0	0	0	0	0	0	0	0
Nat. Am Male	0	0	0	0	0	0	0	0
Other Female	0	0	0	0	0	0	0	0
Other Male	0	0	0	0	0	0	0	0
Quarter 1 Total by Race & Gender	12	15	4	6	1	5	19	62
Overall Total of Certified SBEs - 686								
Certified Vendors by Gender								
Male	9	12	1	5	1	4	11	43
Female	3	3	3	1	0	1	8	19
Total	12	15	4	6	1	5	19	62
*Certified Vendors by Business Class								
Construction	4	8	1	1	1	4	7	26
Professional Services CCNA	1	0	0	1	0	1	1	4
Professional Services Non-CCNA	4	3	1	1	0	2	3	14
Goods & Other Services	0	3	2	3	0	0	4	12
Business Certified in 2+ Business Class	3	1	0	0	0	0	4	8
Graduated Firms								
	0	0	0	0	0	0	0	0

SBE (Small Business Enterprise - Predominantly White Males)

S/MBE (Small Minority Business Enterprise - Asian, Black, Hispanic & Other Males)

S/WBE (Small Women Business Enterprise - Predominantly White Females)

S/M/WBE (Small Minority Women Business Enterprise - Asian, Black, Hispanic & Other Females)

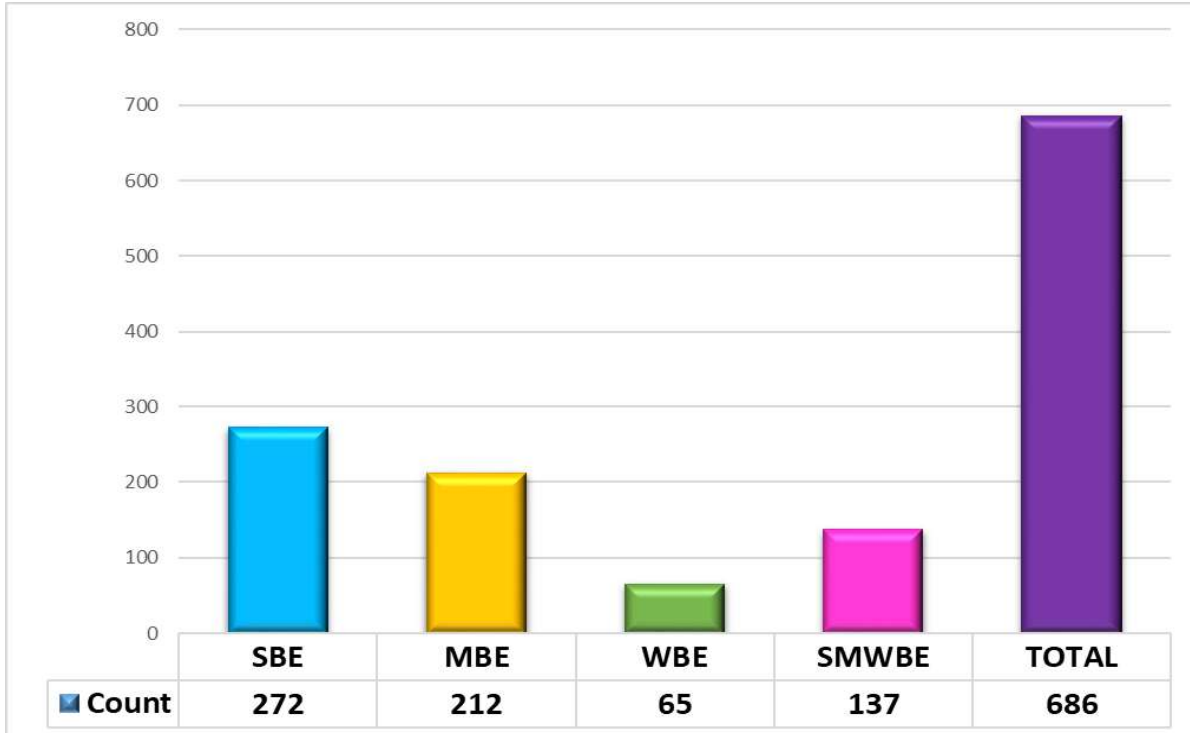
Professional Services (CCNA) Consultant's Competitive Negotiation Act (Architects, Engineers, Land Surveyors)

Professional Services (Non-CCNA) i.e., Accountants, Attorneys, Consultants

*Industry certification totals will also vary as a vendor can hold certifications in multiple business classes.

Chart 4

Overall Total of Vendors by Certification Type as of December 31, 2023

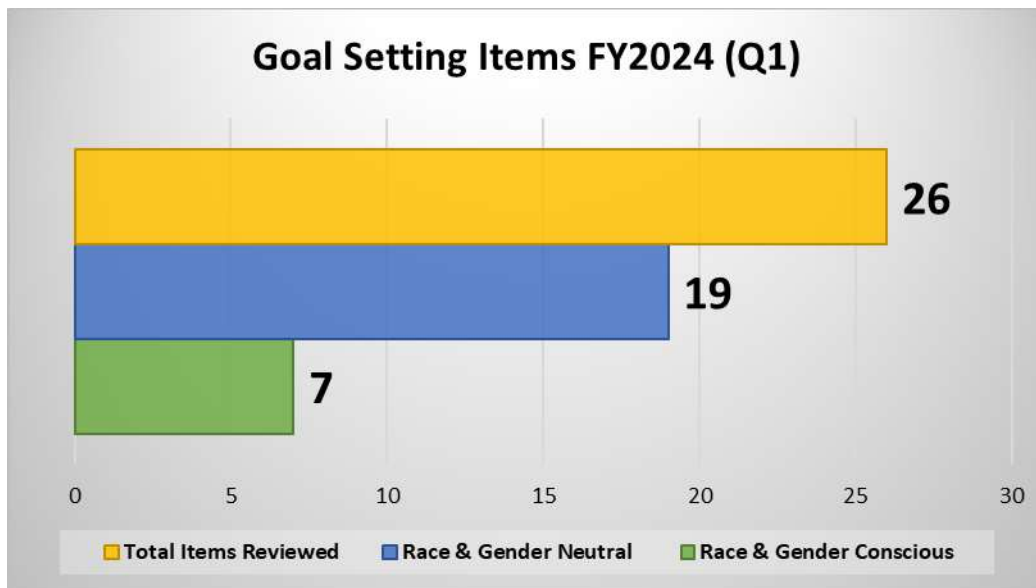


It should be noted that M/WBE vendors may be reflected under a different certification type regardless of their race and gender due to individual requests made during the certification period (i.e., a minority/woman vendor requested not to be certified as an S/M/WBE and will be included in the SBE category).

Goal Setting

The Goal Setting Committee (GSC) reviewed 26 proposed projects to apply Affirmative Procurement Initiatives (APIs). Race and gender-neutral APIs were applied to 19 or 73% and seven 7 or 27% of items presented received race and gender-conscious APIs. The MBE and WBE subcontracting goals ranged from three (3) percent to 20% utilization based on the availability of certified M/WBEs.

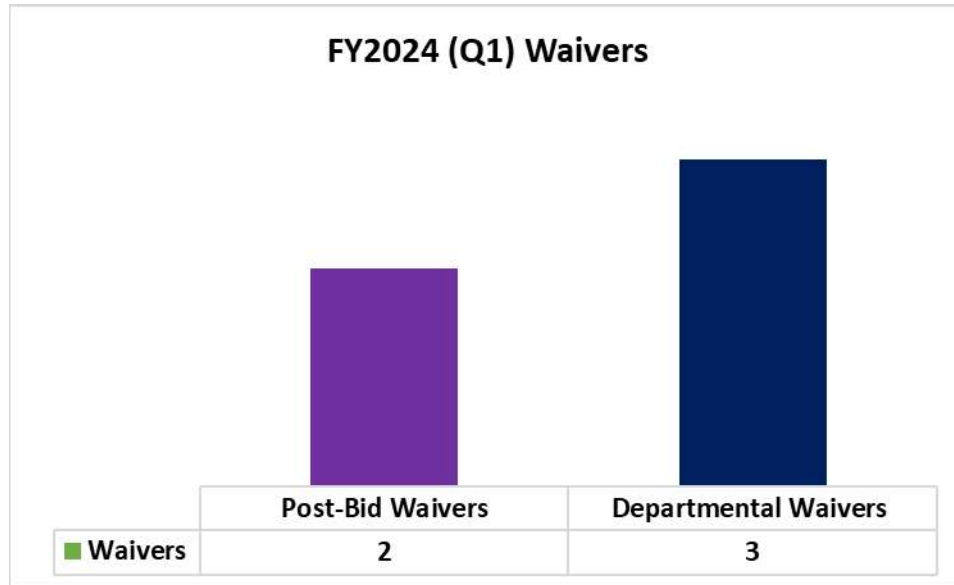
Chart 5



Waivers

A total of six (6) waivers were requested of which five (5) were granted during this reporting period. There are three (3) types of waivers that can be granted. A Departmental Waiver is a waiver that can be requested by the department due to a lack of S/M/WBE firms certified to perform the requested service. Another type of waiver is the Good Faith Effort Waiver. This type of waiver can be requested by the proposer or bidder for a full or partial waiver within seven (7) business days prior to the close date of the solicitation. The third waiver is known as the Post-Bid Waiver. This type of waiver may be granted if the contract awardee is unable to meet the participation requirements for specified S/M/WBEs after the contract has been awarded, through no fault of their own.

Chart 6



Small/Minority/Women Business Enterprise Utilization

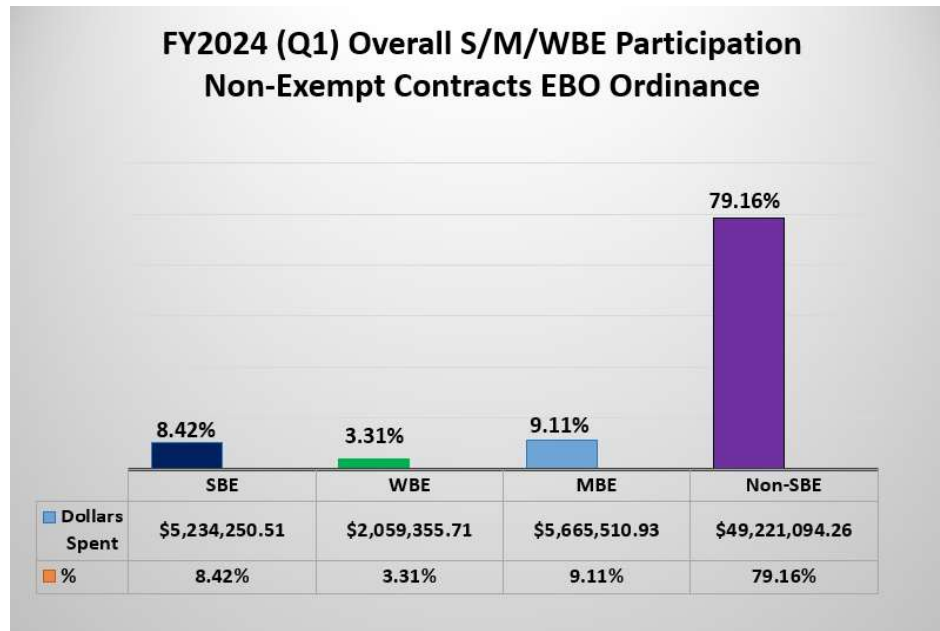
Charts 7 - 16 reflect S/M/WBE participation and utilization during this reporting period. The data presented displays the overall sum of payments made to both prime contractors and subcontractors across all industries. To provide a comprehensive view of small business involvement in the County's procurement activity, the data also includes funds disbursed to small businesses related to ongoing contracts from the previous Small Business Enterprise (SBE) program, and exempt purchases and contracts awarded through the current Equal Business Opportunity (EBO) program that have been recorded since FY2019. The definitions for the SBE categories are as follows:

- SBE – Small Business Enterprise (Predominately White Males)
- S/WBE – Small Women Business Enterprise (Predominately White Females)
- S/MBE – Small Minority Business Enterprise (Asian, Black, Hispanic, & Other Males)
- S/M/WBE – Small Minority Women Business Enterprise (Asian, Black, Hispanic, & Other Females)

Non-Exempt EBO Contract Payments

This EBO summary report includes payments from both formal and informal agreements that are not exempt and include an API in accordance with the current ordinance. Women Business Enterprises (WBE) accounted for \$2,059,355.71 or **3.31%** of payments made. Minority Business Enterprises (MBE) accounted for **9.11%** of all dollars spent by the County. Within this category, the distribution (which includes males & females) is as follows: Asian Americans (\$1,030,713.04 or 1.66%); African Americans (\$1,149,986.55 or 1.85%); and Hispanic Americans (\$3,455,339.02 or 5.56%); Native Americans (\$13,376.00 or 0.02%); and Other Minorities (\$16,096.32 or 0.02%). Furthermore, contracts that were not assigned an API had a total expenditure of \$6,885,070.31.

Charts 7 & 8



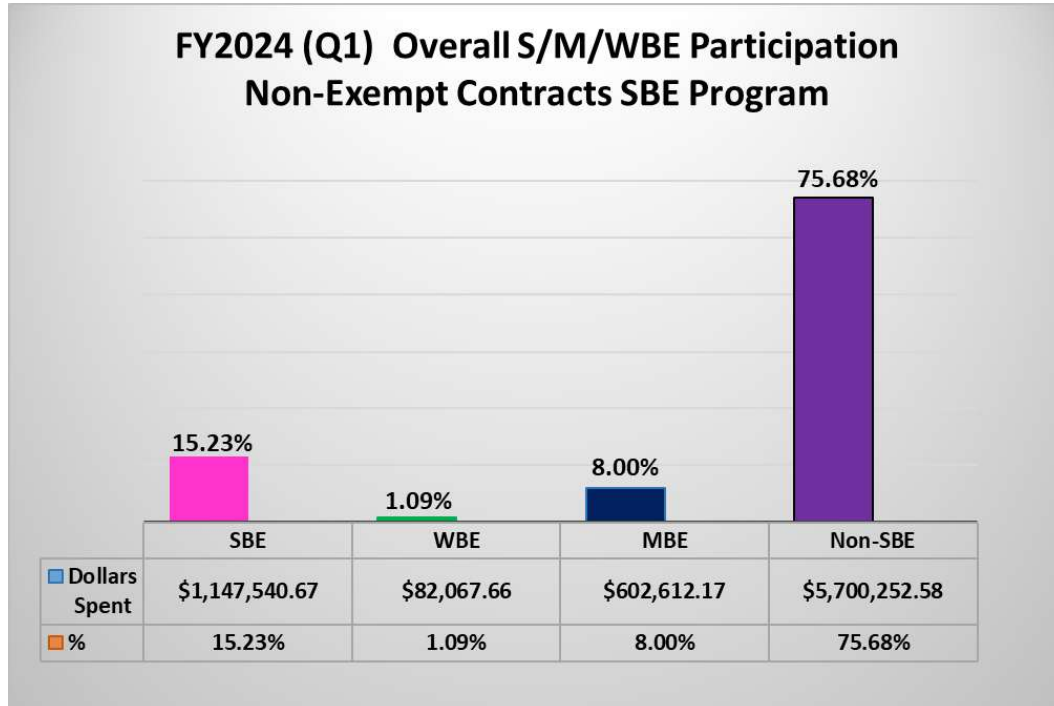
FY2024 (Q1) Overall S/M/WBE Participation Non-Exempt Contracts EBO Ordinance		
Payment Classification	Total Dollars	%
SBE Payments	\$5,234,250.51	8.42%
WBE Payments	\$2,059,355.71	3.31%
MBE Asian Payments	\$1,030,713.04	1.66%
MBE Black Payments	\$1,149,986.55	1.85%
MBE Hispanic Payments	\$3,455,339.02	5.56%
MBE Native American	\$13,376.00	0.02%
MBE Other	\$16,096.32	0.02%
S/M/WBE Payments w/an API	\$12,959,117.15	20.84%
Non-SBE Payments	\$49,221,094.26	79.16%
Total Payments w/an API	\$62,180,211.41	100.00%
FY2023 Overall S/M/WBE API		
Payments w/an API	\$62,180,211.41	90.03%
Payments w/o an API	\$6,885,070.31	9.97%
Total Payments	\$69,065,281.72	100%

Note: Due to rounding, participation dollars representing a percentage less than two decimal places will be reflected as zero. Minority Women participation is included in the MBE group.

Non-Exempt SBE Contract Payments

This SBE summary report includes payments made from non-exempt agreements of the previous SBE program. WBEs accounted for \$82,067.66 or **1.09%** of payments made. MBEs accounted for **8.00%** of all dollars spent by the County. Within this category, the distribution is as follows: Asian Americans (\$508,190.01 or 6.75%); African Americans (\$27,819.80 or 0.37%); Hispanic Americans (\$54,550.36 or 0.72%); and Native Americans (\$12,052.00 or 0.16%).

Charts 9 & 10



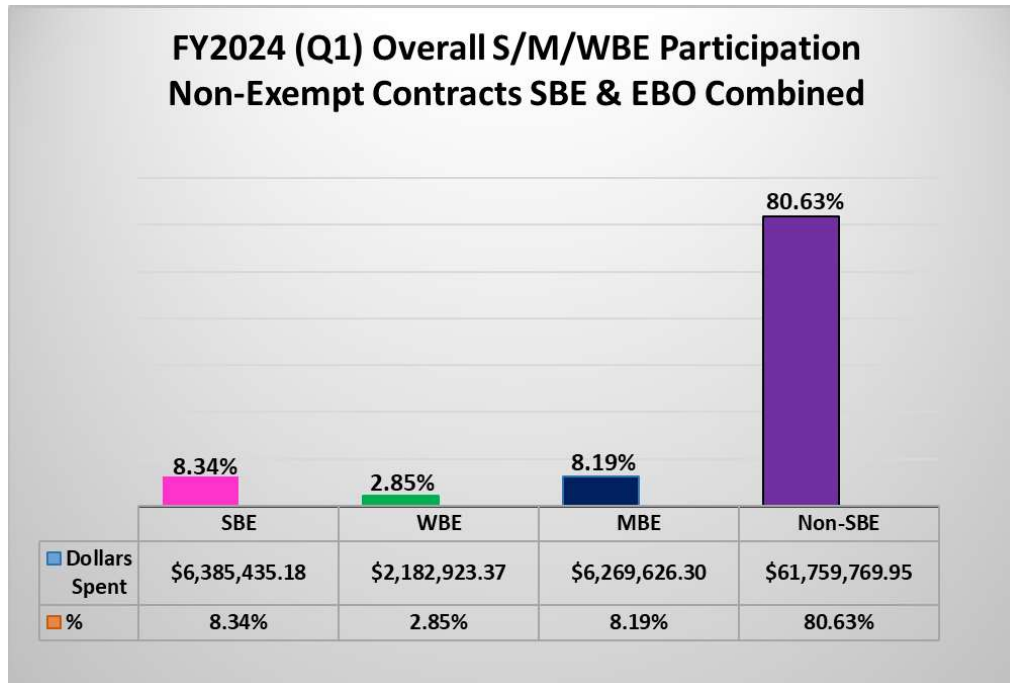
FY2024 (Q1) Overall S/M/WBE Participation Non-Exempt Contracts SBE Program		
Payment Classification	Total Dollars	%
SBE Payments	\$1,147,540.67	15.23%
WBE Payments	\$82,067.66	1.09%
MBE Asian Payments	\$508,190.01	6.75%
MBE Black Payments	\$27,819.80	0.37%
MBE Hispanic Payments	\$54,550.36	0.72%
MBE Native American	\$12,052.00	0.16%
S/M/WBE Payments	\$1,832,220.50	24.32%
Non-SBE Payments	\$5,700,252.58	75.68%
Total Payments	\$7,532,473.08	100%

Note: Due to rounding, participation dollars representing a percentage less than two decimal places will be reflected as zero. Minority Women participation is included in the MBE group.

Non-Exempt SBE & EBO Contract Payments

This summary represents non-exempt purchases and consists of two types of agreements - formal and informal under the current EBO program and ongoing agreements from the previous SBE program. WBEs accounted for \$2,182,923.37 or **2.85%** of payments made. MBEs accounted for **8.19%** of all dollars spent by the County. Within this category, the distribution is as follows: Asian Americans (\$1,540,406.25 or 2.01%); African Americans (\$1,177,806.35 or 1.54%); Hispanic Americans (\$3,509,889.38 or 4.58%); Native Americans (\$25,428.00 or 0.03%) and Other Minority (\$16,096.32 or 0.02%).

Charts 11 & 12



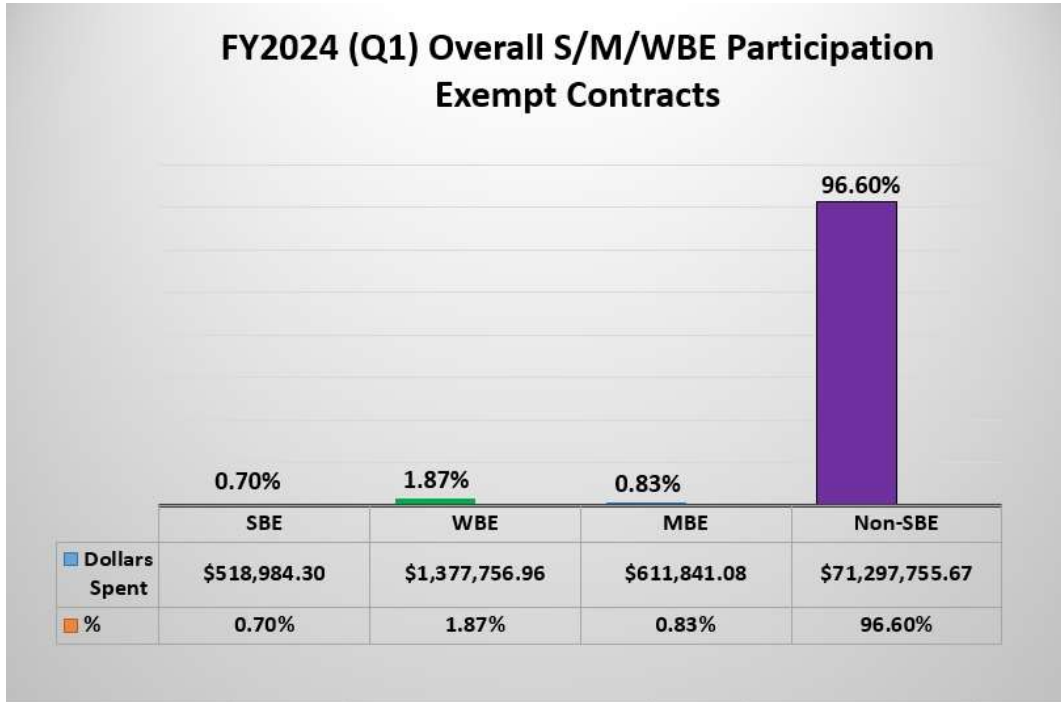
FY2024 (Q1) Overall S/M/WBE Participation Non-Exempt Contracts SBE & EBO Combined		
Payment Classification	Total Dollars	%
SBE Payments	\$6,385,435.18	8.34%
WBE Payments	\$2,182,923.37	2.85%
MBE Asian Payments	\$1,540,406.25	2.01%
MBE Black Payments	\$1,177,806.35	1.54%
MBE Hispanic Payments	\$3,509,889.38	4.58%
MBE Native American	\$25,428.00	0.03%
MBE Other	\$16,096.32	0.02%
S/M/WBE Payments	\$14,837,984.85	19.37%
Non-SBE Payments	\$61,759,769.95	80.63%
Total Payments	\$76,597,754.80	100%

Note: Due to rounding, participation dollars representing a percentage less than two decimal places will be reflected as zero. Minority Women participation is included in the MBE group.

Exempt Contract Payments

This summary report includes purchases classified as exempt which include but are not limited to the following type of procurements: sole source, emergency purchases, federal contracts, and agreements with municipal government and non-profit agencies. WBEs accounted for \$1,377,756.96 or **1.87%** of payments made. MBEs accounted for **0.83%** of all dollars spent by the County. Within this category the distribution is as follows: African Americans (\$500,619.85 or 0.68%); and Hispanic Americans (\$111,221.23 or 0.15%).

Charts 13 & 14



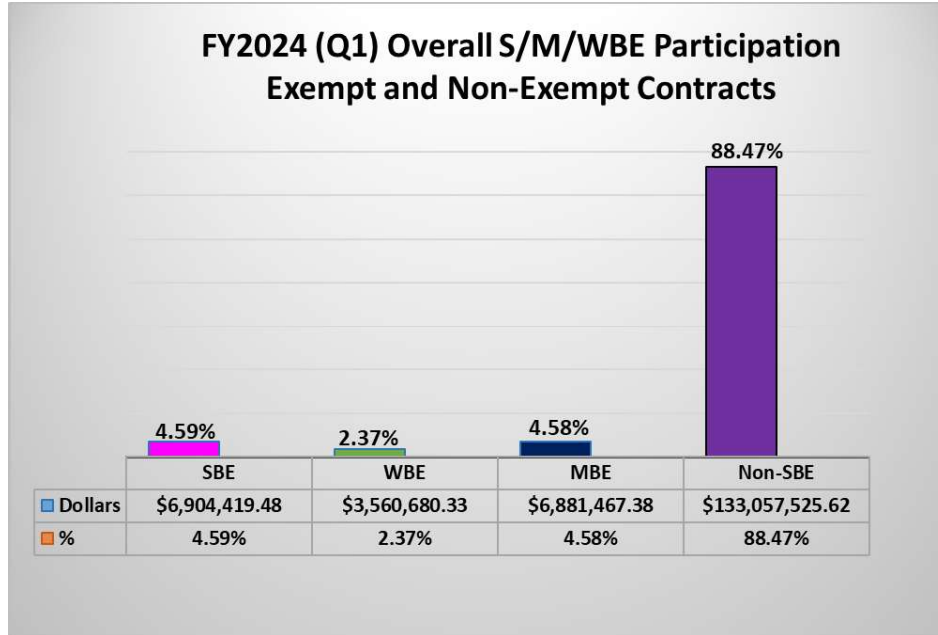
FY2024 (Q1) Overall S/M/WBE Participation Exempt Contracts		
Payment Classification	Total Dollars	%
SBE Payments	\$518,984.30	0.70%
WBE Payments	\$1,377,756.96	1.87%
MBE Asian Payments	\$0.00	0.00%
MBE Black Payments	\$500,619.85	0.68%
MBE Hispanic Payments	\$111,221.23	0.15%
MBE Native American	\$0.00	0.00%
S/M/WBE Payments	\$2,508,582.34	3.40%
Non-SBE Payments	\$71,297,755.67	96.60%
Total Payments	\$73,806,338.01	100%

Note: Due to rounding, participation dollars representing a percentage less than two decimal places will be reflected as zero. Minority Women participation is included in the MBE group.

Exempt and Non-Exempt Contract Payments

This comprehensive summary report comprises payments from all types of contracts, such as exempt, non-exempt, formal, and informal, and includes both the EBO and SBE programs in all business industries. WBEs accounted for \$3,560,680.33 or **2.37%** of payments made. MBEs accounted for **4.58%** of all dollars spent by the County. Within this category, the distribution was as follows: Asian Americans (\$1,540,406.25 or 1.02%); African Americans (\$1,678,426.20 or 1.12%); Hispanic Americans (\$3,621,110.61 or 2.41%); Native Americans (\$25,428.00 or 0.02%) and Other Minority (\$16,096.32 or 0.01%).

Charts 15 & 16



FY2024 (Q1) Overall S/M/WBE Participation Exempt and Non-Exempt Contracts Combined		
Payment Classification	Total Dollars	%
SBE Payments	\$6,904,419.48	4.59%
WBE Payments	\$3,560,680.33	2.37%
MBE Asian Payments	\$1,540,406.25	1.02%
MBE Black Payments	\$1,678,426.20	1.12%
MBE Hispanic Payments	\$3,621,110.61	2.41%
MBE Native American	\$25,428.00	0.02%
MBE Other	\$16,096.32	0.01%
S/M/WBE Payments	\$17,346,567.19	11.53%
Non-SBE Payments	\$133,057,525.62	88.47%
Total Payments	\$150,404,092.81	100%

Note: Due to rounding, participation dollars representing a percentage less than two decimal places will be reflected as zero. Minority Women participation is included in the MBE group.

Participation by Industry FY2024 (Q1)

The following Chart lists payments made which are classified as non-exempt contracts.

Chart 17 – Participation by Industry

	FY2024 (Q1)	%
Construction		
Total Payments	\$ 37,334,003.46	100%
S/M/WBE	\$ 7,473,855.27	20.02%
SBE	\$ 2,982,288.06	7.99%
MBE	\$ 3,004,294.19	8.05%
WBE	\$ 1,487,273.02	3.98%
Goods/Services		
Total Payments	\$ 13,160,278.07	100%
S/M/WBE	\$ 2,543,272.79	19.33%
SBE	\$ 1,053,759.10	8.01%
MBE	\$ 1,114,600.17	8.47%
WBE	\$ 374,913.52	2.85%
Professional Services CCNA (Consultant's Competitive Negotiation Act)		
Total Payments	\$ 6,380,143.22	100%
S/M/WBE	\$ 2,600,360.43	40.76%
SBE	\$ 1,183,726.35	18.55%
MBE	\$ 1,223,165.91	19.17%
WBE	\$ 193,468.17	3.03%
Professional Services Non-CCNA		
Total Payments	\$ 5,305,786.66	100%
S/M/WBE	\$ 341,628.66	6.44%
SBE	\$ 14,477.00	0.27%
MBE	\$ 323,450.66	6.10%
WBE	\$ 3,701.00	0.07%
Overall Total	\$ 62,180,211.41	

Note: Due to rounding, participation dollars representing a percentage less than two decimal places will be reflected as zero.

Minority Women participation is included in the MBE group.

Participation by Departments FY2024 (Q1)

The S/M/WBE participation percentage for FY2024 Q1 is determined based on a department's total spending. These figures include formal and informal agreements under the current EBO Ordinance. The chart below lists the amount of money spent across all industries, such as Construction, Professional Services CCNA, Professional Services Non-CCNA and Goods and Other Services.

Chart 18 – S/M/WBE Participation by Department

Department Name	FY2024 (Q1) Overall S/M/WBE Participation Dollars *Non-Exempt Contracts	FY2024 S/M/WBE Participation Percentage based on the Individual Department's Overall Spending
Airports	\$2,086,952.48	41.11%
Board of County Commissioners	\$0.00	0.00%
Commission On Ethics	\$0.00	0.00%
Community Services	\$6,344.34	35.76%
County Administration	\$0.00	0.00%
County Attorney	\$0.00	0.00%
County Cooperative Extension Services	\$804.00	3.74%
Criminal Justice Commission	\$0.00	0.00%
Department of Housing And Economic Development	\$693.60	27.33%
Engineering & Public Works	\$3,114,855.44	29.00%
Environmental Resource Management	\$173,648.57	9.54%
Equal Opportunity	\$0.00	0.00%
Facilities Development & Operations	\$3,853,293.57	19.44%
Financial Management & Budget	\$7,728.00	1.88%
Fire Rescue	\$309,790.59	21.41%
Human Resources	\$75.09	13.35%
Information Systems Services	\$94,347.61	5.11%
Internal Audit	\$0.00	0.00%
Legislative Affairs	\$8,750.01	98.43%
Library	\$244,338.27	74.48%
Office Of Community Revitalization	\$0.00	0.00%
Office of Equal Business Opportunity	\$2,477.39	59.66%
Office of Inspector General	\$0.00	0.00%
Office of Resilience	\$0.00	0.00%
Office of the Medical Examiner	\$0.00	0.00%
Palm Tran	\$18,915.87	8.42%
Parks and Recreation	\$302,867.00	18.26%
Planning Zoning & Building	\$1,235.39	0.33%
Public Affairs	\$9,700.73	3.72%
Public Safety	\$10,428.00	5.80%
Purchasing	\$76,419.44	22.92%
Risk Management	\$0.00	0.00%
Water Utilities	\$2,628,470.52	15.06%
Youth Services	\$6,981.24	19.76%
Total Amount Disbursed to S/M/WBE Firms	\$12,959,117.15	

*Due to rounding, participation dollars representing a percentage less than two decimal places will be reflected as zero.

Participation by Commission District FY2024 (Q1)

Summaries of the procurement payments to S/M/WBEs from non-exempt contracts by Commission Districts are presented in Chart 19. This chart encompasses the overall spending across all industries, including Construction, Professional Services CCNA, Professional Services Non-CCNA and Goods & Other Services.

Chart 19

